

Accessible Privacy Notice

WHO ARE WE AND WHAT DO WE DO?

**Greater Manchester
Combined Authority (GMCA)**
have contracted the partnership
to deliver Housing First



**Great Places Housing
Group (GPHG)**
manages the Housing First
Programme on behalf of GMCA



Why do we collect personal information?

- To run the Housing First programme
- To make sure we provide the correct service to you
- To make sure we are meeting the terms of our contract with GMCA.



What can't we collect?

GMCA and GPHG are not permitted to collect information we do not need or will not use.



How long will we keep your information?

The data you have supplied will be destroyed six years after the end of the Housing First programme. GPHG and their delivery partners will however destroy any information they hold at the end of their contract March 2022 and/or return it to GMCA.



What do we do with the information we collect?

- If you are accepted on to GMHF your information will be stored in a database called GMTHINK
- Your key worker will provide you with more information about GMTHINK.



How do I access the information you hold about me?

Speak to your key worker who can help you contact our Data Protection Officer (DPO)



What do I do if I want to complain?

Your key worker can help you to lodge a complaint with the Information Commissioners Office.



Who will see this information?

- Greater Manchester local authorities:
 - Bolton, Bury, Manchester City Council, Oldham, Rochdale, Salford, Stockport, Tameside, Trafford, Wigan
- Sometimes we have a legal duty to provide your personal information to other organisations, for example Courts or HMRC
- Your information will not be disclosed to any other organisations, except where we are required and allowed to by law
- If accepted onto the programme, we will need to share your personal information with the relevant delivery partners.



Can you access your information?

Yes, the law says you can access the information we hold about you. You can do this for several reasons including:

- See what personal information we hold
- To correct the information
- Request your personal data is erased (in some circumstances)
- Withdraw your consent to us holding data (in some circumstances).



View the full notice on our website:

gmhousingfirst.org.uk

 @gmhousingfirst